

RASIKLAL M DHARIWAL INTERNATIONAL SCHOOL

ECPTA Meeting – MOM (Minutes of Meeting)

Date :22/08/2026

Place : RMDIS, Chinchwad

Attendees :

Sr. No.	Name of the Member	Designation
1	Mr. Subodh Jaju	Management Representative
2	Ms. Manisha Kale	Principal
3	Ms. Heena Menghani	Coordinator
4	Mr. Shashikant Chaudhari	Parent Member
5	Ms. Harshala Patil	Teacher Member
6	Ms. Saumyashree Desai	Teacher Member
7	Ms. Swapnali Vhaval	Teacher Member
8	Ms. Pooja Pathak	Teacher Member
9	Ms. Jyoti Bade	Teacher Member
10	Ms. Ruchi Singh	Teacher Member

The meeting was scheduled at 11:00 am . However, due to non availability of quorum, the chairperson adjourned the house for 30 minutes.

The meeting started at 11:30 am with available quorum. Chairperson welcomed to all the members present in the house.

Agenda of the meeting is,

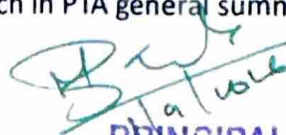
1. Selection of Office bearers
2. Fee defaulters
3. School picnics and upcoming activities
4. Subjects raised at the moment with the permission of the chairperson

1. At the beginning of the meeting, Sir read out the key points and resolutions from the previous MOM of the PTA Summit held at G.D. Madgudkar Auditorium.

The MoM is approved and resolved by the house.

Jaju sir has again reminded the house that the school Fee is hiked by 15% for the next 2 academic year 2027-28 & 2028-29. It is also discussed that since last year the fee hike is informed as per the law and displayed over the school website, on notice board of the school and reminded in all further PTA meetings including 24th April 26 and 20th June 26. It's parent's duty to read and make arrangements of their fee accordingly instead of waking up at the last moment. The fee hike is also notified and recorded in the office of the Education department. He appreciated the parents approach in PTA general summit where it was discussed again in details.




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1. Selection of Office Bearers

The office bearers of the ECPTA were elected and declared as follows:

- a. **President:** Principal
- b. **Vice President:** Shashikant Chaudhary – Parent Member
- c. **Secretary:** Ruchi Singh – Teacher Member
- d. **Joint Secretaries:**
 - i. Vidya Fadake – Parent Member
 - ii. Umesh Bhangе – Parent Member

2. School Discipline

The following points regarding school discipline were discussed:

- **Footwear during monsoon:** In view of the monsoon season, students may face difficulty wearing wet shoes. Therefore, the school has permitted students to wear **completely black Crocs** if their regular school shoes are wet. Reference pictures of the permitted footwear have been shared for clarity. It was clarified that this relaxation is **applicable only during the monsoon season**.
- **Haircut guidelines:** The school has shared reference pictures indicating the prescribed haircut styles to be followed by students. Parents are requested to ensure that students adhere to the specified grooming standards.
- **Day-wise uniform:** Students are required to attend school in the **complete prescribed day-wise uniform**, including all applicable uniform components.
- **Late arrival:** It was observed that, despite multiple notifications, some parents continue to raise concerns when students arriving late are not permitted to enter the school. Sir reiterated that the school follows a strict discipline policy and that the established rules regarding punctuality and late arrival must be adhered to by both students and parents.

Parents were informed and requested to understand that **punctuality and discipline are an integral part of a student's overall learning and development**. Hence, parents are requested to extend their cooperation and ensure compliance with all prescribed rules and guidelines, in the interest of inculcating discipline and ensuring the smooth functioning of the school.

3. Upcoming Programme –

i. Kojagiri Night& Garba Dandiya

The school is planning to organise a Kojagiri Pournima celebration on the school premises. Students and parents who value and believe in our traditions, culture, and the significance of the festival will be invited to participate.

It was clarified that the programme is intended to promote, preserve, and celebrate our cultural heritage and traditional values, rather than being viewed merely as a source of entertainment. Parents and students are therefore encouraged to participate with the same spirit, understanding, and respect for the cultural significance of the occasion. Sir informed, in case of unfavourable weather conditions, particularly during the rainy season, the school may organise a Garba workshop for parents as an alternative activity.

The house clearly discussed and Resolved that Kojagiri and Navratri Dandiya/Garba to be celebrated this year and people who have believes and prays to Goddess Durga shall only be permitted in the celebration It shall not bound OR allow to any other student/parent of other believes.



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ii. Fun Fair

To enhance **practical learning and experiential learning**, the school will be conducting a **Fun Fair** this year as well. This year, the event will be organised on a **larger scale and on the school ground**, with a greater number of students participating.

The Fun Fair will provide students with opportunities to apply their learning in a practical and engaging manner while developing skills such as **planning, teamwork, communication, creativity, responsibility, and financial awareness**. The focus will be on making the experience both educational and enjoyable for the students.

iii. Annual Day

As every year, the school will present its **Annual Day with a unique and meaningful theme**. The programme will be designed not only to provide students with an enjoyable and memorable experience but also to **create awareness and convey meaningful messages to the community** through their performances.

Like last year, the school will have **student choreographers** involved in the preparation of the performances. This initiative brings greater variety and creativity to the dance movements while providing students with valuable opportunities to develop **teamwork, leadership, coordination, confidence, and responsibility**. Through their active involvement, students will learn to work collaboratively, take initiative, and contribute meaningfully to the overall success of the programme.

iv. Republic Day

With the availability of our **expanded school ground**, the school is looking forward to presenting this year's Republic Day celebration in a more **grand, vibrant, and visually engaging manner**, taking inspiration from the celebrations held in Delhi.

Building on **Subodh Jaju's National Integration Programme**, which gives students an opportunity to understand and represent the rich diversity of different Indian states, the school proposes to recreate the spirit of **Rajpath within the school campus**.

Students representing various states will showcase their **regional culture, traditions, costumes, art forms, and heritage**, creating a colourful representation of India's diversity. The celebration will go beyond a ceremonial event and become an **immersive learning experience**, helping students understand the concept of "*Unity in Diversity*" and develop a deeper sense of national pride and belonging.

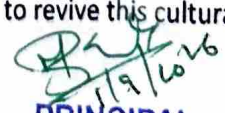
v. Faral Party

Continuing the tradition introduced this year, the school is planning to organise a **Faral Party**, bringing together students, parents, and grandparents to celebrate the spirit of Diwali in a traditional and meaningful way.

Each family will be encouraged to bring **homemade faral**, while the school will also contribute to the celebration. The gathering is intended to revive the traditional practice followed by earlier generations, when people would visit one another's homes during Diwali to share faral, exchange greetings, spend time together, and strengthen social relationships.

In today's fast-paced world, this beautiful tradition of **coming together, sharing food, conversations, and experiences** is gradually disappearing. Through the Faral Party, RMDIS aims to revive this cultural practice and provide students with an opportunity to experience its true essence.




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The initiative is not merely about sharing food; it is about **building relationships, connecting generations, preserving cultural values, and passing a cherished tradition on to the next generation**. Through such experiences, the school hopes to ensure that these meaningful traditions continue to live on in the years to come.

vi. **RMDPL :**

Last year, the **RMDPL** could not be conducted as the development and groundwork of the school ground was still in progress. With the ground now ready, the school plans to bring back this much-awaited activity this year.

The league will be designed as an **inclusive sporting event**, with teams comprising **ladies, gents, and students**. It will provide an opportunity for members of the school community to come together, participate actively, and enjoy the spirit of healthy competition.

Beyond cricket, the RMDPL Cricket League will encourage **team spirit, sportsmanship, leadership, discipline, fitness, and community bonding**, making it a celebration of togetherness as much as a sporting event.

vii. **Sports Week:**

The school will celebrate **Sports Week in the month of January**. At RMDIS, we have consciously adopted the concept of a Sports Week instead of a single Sports Day, with the objective of providing **equal opportunities to all students** to participate in various sporting activities.

The week-long format allows students to take part in different events according to their interests and abilities, ensuring that participation is not limited to only a select group of students.

The school would also like to clarify that, in the case of **ZP matches**, the schedule is often received at very short notice. The school shares the match schedule with parents **as soon as it is received from the concerned authorities**. The scheduling of these matches is not under the school's control, and therefore the school is unable to provide advance information or plan the schedule of ZP matches independently.

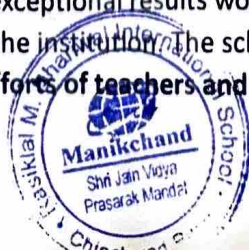
8. Std. 10th Marksheet and Migration Certificate

The school would like to clarify the process regarding the **Std. 10 CBSE results, marksheets, and migration certificates**.

The **CBSE declares the Std. 10 results online**, and the school receives the official result-related documents only after the declaration. The information available online is often released before the school receives the corresponding official data. Parents are therefore requested to understand that the school cannot communicate or distribute the official marksheets before receiving the same from CBSE.

Once the result is received, the school has to process and verify the information for all students. The data received from CBSE is provided in a format that does not allow the school to directly edit or copy the information. The school therefore needs to manually process, compile, and calculate the results before preparing the information for communication. This naturally requires some time, and parents are requested to be patient during this process.

The school would also like to emphasise that **all students are equally important to RMDIS**. While the achievements of our high-performing students are certainly appreciated and celebrated, the school does not differentiate between students on the basis of their marks. Parents of students who secure top positions are requested not to expect individual calls or separate invitations from the school for felicitation. Traditionally, students who achieved exceptional results would themselves visit the school to express their gratitude towards their teachers and the institution. The school believes that such gestures of **respect, gratitude, and appreciation for the efforts of teachers and the institution** should continue to be encouraged.




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With regard to the details appearing on the marksheet, parents are requested to carefully **verify the student's name, spelling, date of birth, and other relevant information** before the final data is submitted to CBSE. The school follows a process of verification and obtains confirmation from parents wherever required. Therefore, once the information has been verified and approved by the parent, the school will not be responsible for subsequently raised objections regarding such details.

Finally, the school would like to clarify that the **official marksheet is issued by CBSE** and can be provided by the school only after it is received from the Board. Similarly, CBSE has discontinued the practice of sending physical migration certificates to schools. The **migration certificate is made available digitally through the student's DigiLocker account**, and parents/students may access it directly from there.

The school seeks the cooperation and understanding of parents in following the prescribed CBSE process and allowing the school the necessary time to complete the formalities accurately.

9. Teachers' Picnic

On the occasion of **Teachers' Day**, and in response to the request of the teaching staff, the school is planning to organise a **teachers' picnic on 5th September**.

The initiative is intended to provide teachers with an opportunity to **relax, rejuvenate, and spend quality time together** beyond the academic environment.

10. ECPTA Minutes of Meeting and Members' Attendance

The school would like to inform all concerned that the **list of ECPTA members is available on the school website**. The Minutes of Meetings (MOM) of the **two most recent ECPTA meetings** are also available on the website under the **"Committee and MOM"** section for reference.

It was observed and discussed during the meeting that, despite advance notice being provided, a significant number of ECPTA members remain absent from the meetings. Since the participation of members is important for meaningful discussions and effective functioning of the committee, regular attendance is expected from all members.

It is unanimously resolved in the meeting that, with effect from the forthcoming meetings, any ECPTA member who remains absent without a genuine or valid reason, despite having received prior notice of the meeting, will be liable to pay a penalty of ₹1,000 which will be added to their receivable fees of the child.

11. Teachers' Salary Hike

The discussion regarding the **annual salary hike for teachers** is currently in progress.

Approximately **50% of the assessment will be based on teaching performance**, while the remaining component will consider factors such as **continuous professional development, capacity building, initiative, willingness to learn, additional contributions, and overall involvement in school activities**.

The school believes that professional growth should be recognised not only through classroom performance but also through a teacher's willingness to continuously develop skills, take initiative, and contribute beyond routine responsibilities.

The revised salary hike will be **finalised and communicated by September**.



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12. School Transport and hike of its charges

The school transport system is fully under the school's supervision and control. This year it has improved service and stability since EDUFAST is involved in collection and monitoring. In a few cases, it has been observed that the route, timings and stops issues are related to the parents rather than the transport arrangements.

- a. As per the policy since year 2015, school transport is not mandatory for students to avail.
- b. Another notification shared dtd. 16th August, 2026, school has now given the option to parents to select own transporter and ensure compliances and operations as per the State, RTO, and School guidelines, such private vehicles will be permitted inside the school premises.
- c. It is also important to note that there has been no increase in transport fees for the past five years from 2022 to ongoing academic year. During last transport committee meeting, the transporter has requested a 25% hike in the existing transport fees. The school is scrutinising the application based upon various financial aspects.
- d. **The school is trying not to let transporter hike the transport charges** at least for 2nd term this year. However, the decision upon hike will be informed to parents well before the 2nd term transport payment due date of 10th Sept'26.
- e. The house has also discussed that the school has framed the transport charges on monthly basis only where the summer vacation is not added, accordingly any student leaving the transport with prior information is charged till the month of service s/he has availed. Refunds are already made to the parents after discontinuation of services accordingly. But collection of the transport charges on monthly basis will impact badly on day to day transport operations as parents may not habitual/maintain to pay on time on monthly basis, as well as this will cause repeated monthly efforts for parents and transporter to get involved into collection, payments, bank reconciliation and follow up for transport charges. Disputes may also rise due to this.
- f. Collection to be continued through 3rd party agency M/s EDUFAST was also discussed and appreciated in the transport committee in its last meeting and parents in PTA General meeting because of its remarkable successful outcomes. However, school is a final legal authority to decide OR collect the charges and appoint the transporter hence it is suggested to school management to take decision solely.
- g. School has successfully controlled the transport charges since 11 years where only once it had hiked in the year 2022. But from next term/year school may get out of transport it's route, stops, and financial decisions. It may suggest OR introduce more than 1 transport service providers to the parents where service and rates will have to be finalised between parents and transporters. **School will only carry the lawful responsibility as per the standard guidelines of the State and RTO to be followed.**

The house unanimously resolved to continue the collection of transport charges as in practice term wise in 2 equal instalments on 10th March and 10th Sept every year. Accordingly, the charges shall be applicable till the month of the service availed which shall not limited up to the number of days of the month, it shall be for entire month of the discontinuation of the service. Late charges will also be applicable for late payers @Rs.10 per day including holidays. Collection of transport charges shall be continued in the account of M/s EDUFAST OR in the account of school only.

13. Students' Diet and Nutrition

The school has initiated a **systematic monitoring of the food being brought by students in their tiffins**, with the objective of promoting healthy and balanced eating habits among students.



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To strengthen this initiative, the school has appointed a **certified nutritionist and dietitian** who will guide the school in planning and monitoring students' nutritional requirements. A **structured diet chart and healthy tiffin menu** will be prepared and shared with parents to help them in choices about the food packed for their children.

The school is also exploring the possibility of introducing a **canteen/cloud kitchen facility** within the school premises to provide healthy and nutritious food options to students. However, the school will undertake this only after ensuring that **strict standards of food quality, hygiene, nutrition, and safety** can be consistently maintained.

The primary objective of this initiative is to develop **healthy eating habits among students and create greater awareness about the importance of balanced nutrition and overall wellbeing.**

14. New Development: Introduction of Skill Education

It is informed to the House that CBSE has made **Kaushal Bodh** compulsory for Classes **VI to VIII** and **Kaushal Vikas** for Classes **IX and X**. The curriculum will be provided by CBSE, while the school will customise its implementation according to its requirements and students' interests.

The school plans to introduce practical skill activities such as **pottery, electrical work, cookery, carpentry**, and other hands-on skills. Skill labs will be developed and equipped to support these activities.

It is noteworthy that the school had already planned to introduce skill education **before the CBSE directive** and had constructed **three large rooms on the ground floor** for this purpose.

The skill labs are planned to be **fully set up and operational by April 2027**, providing students with **opportunities to learn practical skills, explore their interests, and develop creativity, confidence, and problem-solving abilities through learning by doing.** The school is also planning to renovate the library and maths lab.

The meeting got concluded at 1:00 pm.




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